

**RULES AND REGULATIONS**  
**PARKING AREA**  
**Mediterranean Court on 28 October 367 Limassol 3107**

Dear Owner:

The attached Rules and Regulations have been carefully prepared to provide all owners with a set of procedures, policies and regulations that are designed to assure of a comfortable and cordial living environment. If followed by each of us, they will enable our Mediterranean Court community to function smoothly and cooperatively.

These rules and regulations are a binding part of your ownership or lease. A violation of any of these rules may be considered a failure to honor ownership or lease obligations, and consequently, therefore, possible removal of parking license permission, imposing a penalty and your legal proceedings arising from the relevant law (The Aquinas on property (Diakotochi, Registration and Valuation) (Amendment) Act 1993).

**PARKING PLACE**

1. Right for parking use permit for parking area for apartments owners will be two (2) maximum, right for parking use permit for parking area for shop owners will be one (1). In the case of renting apartment or shop, the owner may transfer his/her right to his/her tenants temporarily and as long as he/she wishes. The owner has the right to terminate the parking use permit at any time. The parking use permit will be given based on vehicle registration number. In case of acquisition of new vehicle the Committee should be informed for the necessary changes. Parking use permit are not transferable.
2. It is prohibited for any owner or tenant to park more vehicles than the number of permits issued to him/her.
3. Permission for parking use will be granted only with presentation of property title and address of owner and tenant, as well as the signing of the acceptance rule permission request documents and the payment obligations of premises is settle, and provided that the vehicle has all legal certificates of the Republic.
4. Vehicles that will be located in the parking are beyond 48 hours without the necessary permission will be towed at the expense of the offender / owner.
5. Repairing vehicles is not allowed (including washing cars and changing oil, oil, etc.).
6. No parking or standing of vehicles in the passage of the parking area as well as areas in front of the entrances or in predetermined areas for unhindered access ambulances, fire trucks, etc. Also double parking is prohibited. Each vehicle should occupy only one parking space.

**SECURITY**

1. All entrance doors, parking pass-through and back doors should be closed after entering or leaving the building. Doors should not be kept open for technicians or suppliers. The owners are responsible for such cases either they are present or not. Notify the manager of the block if the locks do not work properly.
2. Entrance is not allowed to anyone inside the building, except for guests or technicians that are expected for their services. Do not let any stranger follows you from the entrance door. Do not accept unexpected deliveries from delivery services. Receive your deliveries on the entrance door. The owners are responsible for recovering any keys if given to non-residents on a temporary basis. In case of loss or theft of keys, the owner of the premises is required to immediately notify the Management Committee.
3. Notify the Management Committee when you will be away from the building for an extended period of time. Is suggested to owners to leave a phone number where they can be found in case of an emergency.
4. For safety reasons when entering or exiting the parking area gate make sure that no stranger is following you through the gate.

### **WASTE DISPOSAL**

The trash is placed in designated bins that were granted by the competent municipality. Objects should not be put off the bins in the parking area. In the case that waste disposal that do not fit in the bins and are placed outside the Municipal Authority should be notified for their removal. Residents and visitors are not allowed to leave rubbish in public spaces in the parking area. Bicycles, strollers, etc., can not be left in hallways or chained, etc. Such objects may be considered abandoned and removed by the committee. Violators will be charged for any cleaning costs that arise from the infringement. Do not throw food for animals or birds in public areas or parking place.

### **FIRE SAFETY** –Telephone 112 or 25805444 for emergency, fire, ambulance

1. The storage of flammable materials and malodorous is Prohibited. Bringing explosives in the house and parking place is prohibited .The official guidance should be followed for storing heating oil.
2. No smoking in public areas of the building is permitted, these include all hallways, elevators, stairwells, lobbies, warehouses, garages and laundry room. Please inform your guests about this fact.
3. Do not use elevators in case of fire.

Sincerely,

Administrative Committee

**Mediterranean Court**

28th October Av 367. Limassol 3107

**PARKING PERMIT REQUEST  
ACKNOWLEDGEMENT AND AGREEMENT:**

I have received, read and agree to abide by the terms and conditions of the rules and regulations of the Mediterranean Court on 28 October 367 Limassol 3107 as they appear on the building website <http://medcourt.24cy.org>. I also agree and accept to receive information send to me by the Mediterranean court Electronic system(website) .I also agree to place relevant information to the property on the website appropriate property section .

Statement of ownership housing rules and regulations of the parking area.

Signature \_\_\_\_\_ Name \_\_\_\_\_

Date \_\_\_\_\_

Name of owner \_\_\_\_\_

Address Owner \_\_\_\_\_

City / County / T.T \_\_\_\_\_

Telephone (day) \_\_\_\_\_ (at night) \_\_\_\_\_

Email: \_\_\_\_\_

**Parking Use Permit Form :**

Parking use permit is given only on temporary bases and only with the permission of the owner of each property. The owner has the right to terminate the Parking use permit at any time .

**Unit #:** \_\_\_\_\_ **Owner/Tenant :** \_\_\_\_\_ **Date** \_\_\_\_\_

Vehicle Make: \_\_\_\_\_ Model: \_\_\_\_\_ Color: \_\_\_\_\_

License Plate #: \_\_\_\_\_ Country : \_\_\_\_\_ Tel: \_\_\_\_\_

Primary Driver: \_\_\_\_\_ Email: \_\_\_\_\_

**Signature** \_\_\_\_\_ **Name** \_\_\_\_\_

Vehicle Make: \_\_\_\_\_ Model: \_\_\_\_\_ Color: \_\_\_\_\_

License Plate #: \_\_\_\_\_ Country: \_\_\_\_\_ Tel: \_\_\_\_\_

Primary Driver: \_\_\_\_\_ Email: \_\_\_\_\_

**Signature** \_\_\_\_\_ **Name** \_\_\_\_\_

Please fill up and sign the form and return to the Administrative Committee.  
More info call 99621739